

Kings County Amateur Radio Constitution

Section 1: Club Name

1. The Club will be known as the “Kings County Amateur Radio Club” and in this Constitution and By-Laws will be referred to as KCARC or “The Club”

Section 2: Primary Purpose

1. “To promote and advance Amateur Radio in our community and provide Emergency communications support if requested by Government authorities in times of disaster, and help with communications as required for Community events.”

Section 3: Finance

1. The Club will operate as a non-profit organization. To help support the life cycle of Club radio equipment and to conduct and support organized training activities, there will be annual dues collected from Club members, payable to The Club.

2. The dues and other funds, that may be collected through any fundraising activities, will be banked and held in the name of the KCARC. The account will be kept by the Treasurer, and audited annually by the Treasurer and at least two other Club members.

3. The fiscal year starts on January 1st and ceases on December 31st. The Treasurer will have the audit completed in the first month of the fiscal year and presented to the Club for review at the second monthly meeting of the new fiscal year.

4. Should the KCARC no longer be viable and the accounts need to be finalized and closed, then any residual funds, after all creditors have been satisfied, shall be donated to a Club or Organization with similar aims and objectives, at the discretion of the Executive”

Section 4: Executive

1. The KCARC will be run by a committee consisting of, but not limited to:
 - a. President
 - b. Vice-President; (shall replace the President if that position becomes vacant for any reason)
 - c. Secretary
 - d. Treasurer
 - e. Past President

The positions of Secretary and Treasurer may be combined.

Section 5: Membership

1. For the purposes of registration, the number of members of the KCARC is unlimited. The KCARC will have the following membership categories.
 - a. Regular
 - b. Associate
 - c. Family
 - d. Special
 - e. Student
 - f. Honorary
2. All members will be subject to the KCARC Constitution and By-Laws and shall conduct themselves in a manner to show respect for Amateur Radio, fellow Amateurs and especially with their on-air activities and in support of our primary missions.
3. Membership fees will be set and reviewed annually by the Executive as set out in the By-Laws and presented to the club membership for approval, no later than the February general meeting.

Section 6: Meetings

1. The Club will hold regular monthly meetings at a time and place as determined by the Executive. The Club Executive shall have the authority to postpone a regular business meeting in favour of another Club activity, unless that meeting is an Annual General Meeting. The Club membership must be notified one month in advance of the AGM.

2. The meeting will be conducted in the following manner: (Expanded in By-Laws)
 - a. Call to Order
 - b. Introductions
 - c. Approval of Previous Minutes
 - d. Reports
 - d. Unfinished Business
 - e. New Business
 - f. Adjournment
 - g. Guest Speaker or Presentation

3. Members have the right to call for an Extraordinary General Meeting (EGM). It shall be held at the request of at least 25% of members. Notice for an EGM will be the same as for a GM.

Section 7: Activities

1. To help maintain the skills necessary to meet our primary mission the KCARC Executive will plan and organize both training and activities designed to develop the skills necessary to assist or provide emergency communications and work in an Emergency Measures Operations (EMO) area.

2. Some of these activities would include, but are not limited to:
 - a. EMO training;
 - b. Support Operation "HANDSHAKE;"
 - c. Plan and organize a Field Day event; and
 - d. Other activities that would build and further develop operating skills.

Section 8: Representatives and Coordinators

1. The Club Executive shall decide what coordinators and representatives are necessary each year for the smooth operation and growth of The Club and shall present a list of these positions to the Nominating Committee to be filled.

Section 9: Constitution Changes and By-Laws

1. This Constitution can be changed only by majority vote at a General Meeting. The procedure for making changes is detailed in the Club Bylaws.

2. It is recommended that the constitution and by-laws be reviewed by the Executive at least once a year to ensure they remain current and up to date.

Adopted January 02, 2024